



**STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT**

TO: Chief Procurement Officer

FROM: County of Kauai, Department of Water, Operations Division
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: November 27-28, 2022	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
The HDPE mainline near Wainiha Store leaked causing water service interruption for approximately 12 customers. The Department of Water did not have the specific repair part and material as well the fusing machine to complete the repair. ITC Water Management, Inc. specializing in HDPE pipes was contacted. After the leak was repaired, a second leak was found on Kuhio Highway that can potentially undermine the road and cause the highway to collapse. The mainline had to be realigned for the second leak to avoid highway closure on both directions while repairs are underway.

4. Vendor/Contractor/Service Provider Name: ITC Water Management	5. Amount of Request: \$ 5,420.20
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6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
ITC repaired the HDPE mainline on Kuhio Highway. The first repair was for a leaking HDPE union under the bridge near Wainiha Store, and the second repair was for a leaking HDPE 90 degree elbow under the highway. For the second leak, the mainline had to be realigned to avoid road closure on both directions for the duration of the repairs. The Department of Water did not have the specific parts and materials as well as fusing equipment needed to complete the repairs. The mainline leaks caused water service interruption and water outages to approximately 12 customers in Wainiha.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
ITC Water Management specializes in HDPE pipe repairs and installation. They have the parts, materials, equipment, and personnel on island to perform the job. Also, they have previously performed repair works for the Department in other areas where we have HDPE mainlines. Ralph Cushnie of Cushnie construction was also contacted since they may have both parts and equipment. However, Ralph Cushnie was not on island.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

<u>Name</u>	<u>Division/Agency</u>	<u>Phone Number</u>	<u>E-mail Address</u>
Valetino Reyna	DOW-Operations	808-245-5434	vreyna@kauaiwater.org
Virgil Kapanui*	DOW-Operations	808-245-5439	vkapanui@kauaiwater.org

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.**

Michael K. Hinojosa

Jan 3, 2023

Department Head Signature

Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

Date